



Vaughan Soccer Club Emergency Response Plan

2021

Vaughan Soccer Club (VSC)

COVID Emergency Response Plan



VSC's COVID-19 Emergency Response Plan has been developed to serve as a mandatory risk management tool to allow for the proper environmental assessment and care for our participants on and off the field of play who may have been tested positive for COVID-19.

The underlining objective of our ERP plan is case someone tested positive within our soccer organization to ensure that the virus does not spread any further and that the infected person(s) is removed and receives immediate care from health professionals.

Our ERP Lead will oversee, lead and manage the emergency response plan and has thorough knowledge of the protocols that need to be enacted. The ERP Lead has direct access to our organization's leadership group (Board of Directors, Club Lead Staff) to ensure top-down management of the ERP plan. Secondly, our club will keep records of plan execution and management on file. This ensures factual record keeping is on hand for potential reporting purposes.



Organization and Structure of the Plan

The main body of this COVID-19 Emergency Response Plan is organized in three sections, which outline the key roles and responsibilities of your soccer organization in each of the three (3) pandemic phases;

1.Pre-pandemic Phase: This is the critical stage for COVID-19 pandemic preparedness. The pre- pandemic phase is NOW, and planning efforts need to focus on Club/Academy education of the membership (i.e., volunteers, staff, coaches, parents, players, match officials) on Ontario Soccer and Canada Soccer's Return to Play Plan and Protocols. Please note that the Return to Play Protocols comply with the Province of Ontario emergency orders and health authority directives. In addition, coordination with facilities(especially if third-party) should be included as they may have additional plans &procedures in place.

2.Positive Test Phase: Confirmation of a COVID-19 positive test within your soccer organization will declare when it is time to activate your COVID-19 Action Plan. During this phase, the key goals will be to prevent further infections within your organization and minimize program disruption. This phase remains active until the infected party has been isolated and under the control of professional health authorities and there is no further threat to the health and safety of your soccer organization's participants.

3.Post-pandemic Phase: The post-pandemic period begins when the Provincial Health Officer declares that the COVID-19 pandemic is over. The primary focus of work at this time is to restore normal services, deactivate pandemic response activities, review the impact, and use the lessons learned to guide future emergency response planning.

1. Pre-pandemic Phase



VSC Planning and Coordination

This Emergency Response Plan (ERP) has been developed by the Board of Directors, VSC Staff and Consultants. The ERP Lead for VSC is Sandra Colica - VSC Club Administrator

Task	Responsibility
VSC has created a specific COVID-19 ERP to add to its existing Emergency Action Plan	Board of Directors
VSC has Completed Canada Soccer/Ontario Soccer's Risk Assessment On- line	ERP Lead
VSC has incorporated Canada Soccer/Ontario Soccer's Return to Play protocols	ERP Lead
VSC has Educated all internal organizational leaders of ERP Procedures manual	ERP Lead and Technical Director
VSC has a written communication plan flow chart if a positive test for COVID-19 occurs within VSC	ERP Lead
VSC has verified Ontario Soccer, Province of Ontario and local Municipal government permissions for Return to Play implementation following Ontario Return to Soccer protocols of implementation	ERP Lead
VSC has verified Ontario Soccer, Province of Ontario and local Municipal government permissions for Return to Play implementation following Ontario Return to Soccer protocols of implementation	ERP Lead



2. Positive Test Phase

Positive Test confirmation of a COVID-19 positive test within VSC

Communication System - Consistent with Federal and Provincial/Regional privacy regulations, acts, laws, etc. coaches, staff, officials, and families of players will self-report to the single point of contact (SPOC), also known as the “ERP Lead” if:

- a. they have symptoms of COVID-19, or
- b. a positive test for COVID-19 is recorded, or
- c. were exposed to someone with COVID-19 within the last 14 days Note: See flowchart

Advise Sick Individuals to Stay Home - Sick coaches, staff members, officials, or players will not return until they are well enough based on Public Health Agency of Canada and Provincial Health Authority guidelines.

If a Team Member tests positive for COVID-19

- The Team Member will not be permitted to return to any VSC activity until they are completely recovered from COVID-19 and provide the Club with a doctor’s note confirming the same.
- Any Team Member who has been in close contact with an infected Team Member will also be removed from all Activity for at least 14 days to ensure the infection does not spread further.

If a Team Member has been tested and is waiting for the results of a COVID-19 Test

- As with any confirmed case, the Team Member will be unable to participate in any activity until test results are received and a negative result is confirmed.
- Other Team Members who may have been exposed will be informed and removed from the VSC activities for at least 14 days or until the diagnosis of COVID-19 is ruled out by health authorities.



Isolate and/or Transport Those Who are Sick at VSC Activities

- VSC will ensure that coaches, staff, officials, players, and families know that sick individuals should not attend a VSC activity, and that they should notify officials if they (staff) or their child (families) become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with COVID-19 symptoms or a confirmed or suspected case.

If a Team Member is feeling sick with COVID-19 symptoms, regardless of severity (i.e., even mild symptoms)

- They must remain at home.
- They should consider contacting Telehealth Ontario 1-866-797-0000
- They will be sent home immediately and unable to return until the symptoms clear completely.
- No Team Member may participate in any WOSC activity if they are symptomatic.
- Team Members with COVID-19 symptoms (i.e., fever, cough, shortness of breath) at any club activity must be immediately separated and isolated. Individuals who are sick will go home or to a healthcare facility, depending on how severe their symptoms are, contact their Family Physician, and follow Health Agency guidance for caring for oneself and others who are sick. Individuals who have had close contact with a person who has symptoms should be separated and sent home as well. If symptoms develop, individuals and families should follow Health Agency guidelines for caring for oneself and others who are sick. VSC has established procedures for safely transporting anyone who is sick to their home or to a healthcare facility. VSC has parent contact information readily available; parents within a safe, socially distanced but easily accessible waiting area; or if you are calling an ambulance or bringing someone to the hospital. If calling an ambulance, relate COVID-19 concerns.

Clean and Disinfect area

All facilities and equipment which the affected individual encountered will receive a deep and thorough cleaning and disinfection.



Notify Local Health Officials and Close Contacts

In accordance with Federal, Provincial and Regional privacy and confidentiality laws and regulations, the SPOC will notify local health officials, Provincial or Territorial Associations, club staff, officials, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with applicable laws and regulations. The SPOC will work with local health officials to develop a reporting system (e.g., letter) to notify health officials and close contacts (logs and/or contact tracing information) of cases of COVID- 19.

The Provincial and Regional Health agencies and their Contact Tracing procedures will be responsible for advising those who have had close contact with a person diagnosed with COVID-19 and determine whether someone should stay home and self-monitor for symptoms. Members of the Club will continue to self-monitor for symptoms.

The SPOC must notify the Provincial Association of any cases of COVID-19. A weekly reporting system should be instituted for SPOC to advise the Provincial Association of any cases of COVID 19, suspected cases, and where athletes or staff have been refused admittance to any training session. Even if there are no suspected cases, a 'nil' report should be required.

Person Responsible - ERP Lead – Sandra Colica.

3. POST-PANDEMIC PHASE

Action and Communications

- a. Confirm the Provincial Health Officer has declared the COVID-19 pandemic is over.
Person Responsible - ERP Lead – Sandra Colica

- b. Send official written notice to WSC (i.e., volunteers, staff, coaches, parents, players, match officials) that the pandemic is officially over, the province's state of emergency order has been lifted and soccer activities can resume its full operations. ***Note: During this phase, there may be specific sport protocols to follow from Canada Soccer/Ontario Soccer and/or the Provincial health authorities (i.e., implementation of Infection Control Policies and Procedures).***
Person Responsible – ERP Lead – Sandra Colica

- a. Conduct a full review of WSC COVID-19 Return to Play Implementation Plan as well as The VSC COVID-19 Emergency Response Plan. Include a list of recommendations for improvements.
Person(s) Responsible - Board of Directors

- a. Update VSC's Emergency Response Plan for future use.
Person(s) Responsible - Board of Directors

COVID-19 EMERGENCY RESPONSE PLAN (ERP)

Communications Flow Chart



